

**Tiverton Library Services  
Board of Trustees Minutes  
Essex Library  
Feb 3, 2010**

**Trustees/Director attending:**

**Barbara Donnelly (chair) donnellb@usnwc.edu**

**Ann Grealish-Rust (Director) director@tivertonlibrary.org**

**Lee Hoyer svfram@aol.com**

**Greg Jones jonesgb@cox.net**

**Maureen Morrow maureenmorrow@cox.net**

**Colin Robinson clrobinson13@verizon.net**

**Jennifer Theroux mtheroux2@cox.net**

**Duke McCann (emeritus)**

**Absent:**

**Jim Barret jbnt83@yahoo.com**

**Call to order at 7:03pm**

**Agenda Items**

**1. Approval of Minutes for Previous Meeting.**

**a. Minutes of 1/6/10 with corrections were approved and placed on file.**

**b. Secretary will distribute October 2009 minutes for approval (these**

minutes were never approved due to pressing business at the November meeting)

## **2. Treasurer's Report**

a. Treasurer's report was accepted and placed on file.

## **3. Union Library Assn. Report.**

a. No report

## **4. Friends of TLS**

a. Granted \$4000 toward 2010 summer reading program

b. Sponsoring "Just Desserts" open house on Feb 24th.

## **5. New Building Committee Report**

a. Architect's present plans for new library on Feb 9th at 7:00 at Sakonnet Bay Manor.

b. Building committee plan to distribute their meeting minutes to trustees.

c. Building committee awaiting trustee approval of their charter.

i. Motion by Hoyer to approve the charter with the modification as follows: Under 2, Organization of Officers, strike the term "eight to twelve" (thus leaving the exact number of members to the committee). Second by Theroux. Passed unanimously.

d. The Building Committee has formed a sub-committee to coordinate Marketing and Communications. Hoyer appointed chair. The sub-committee is in the process of preparing an RFP to hire a firm to

**do this.**

**e. Stimulus money may be available for the library building as we might meet the criteria for a “rural library.” If so, we could apply for a loan at lower rates than a conventional bond (voter approval would still be required). Meeting scheduled for Feb 10th with USDA (Browning, Grealish-Rust, and town representatives will be attending).**

**f. Payments to Powers Assoc (architect). The sum of \$52,500 has been invoiced. Motion to approve payment of \$25,000 from endowment by Hoyer, second by Theroux. Passed unanimously.**

**g. Theroux presented treasurer’s report for Tiverton Library Reality, Inc. Balance on loan, for purchase of land is \$41,000 plus any accrued interest. Motion by Hoyer to pay off loan from endowment. Second by Robinson. Passed unanimously.**

## **6. Foundation**

**a. Eileen Browning coordinating the application to the Rhode Island Foundation Grant for Organizational Development (up to \$10k). An organizational assessment is required by the Trustees and the Library Foundation. Hoyer and Morrow (for the trustees) and Donnelly and Theroux (for the foundation) will complete the assessment.**

## **7. Director’s Report**

**a. Janet Kosinski received a grant of \$1500 from the Amica Companies Foundation to support the 2010 summer reading program.**

**b. Hoyer suggests library web site be revised to emphasize the section on the new library and to unify the look of the site. The firm hired to prepare marketing and communication materials for the New Library Project will develop the website (s) with the assistance of Grealish-Rust, and their suggestions will be reviewed by the Building Committee and the Trustees.**

**c. Grealish-Rust will revise the “call list” to include three library staff members to be called by the alarm company when the building alarm is activated after library hours.**

## **8. Old Business**

**a. Budget. Grealish-Rust presented budget prepared by library budget committee and revised by town administrator in consideration of severe economic conditions. Trustees recommend revision of budget in accordance with town administrator, but note the library has been level funded for past two years. Motion to approve by Robinson. Second by Jones. Approved unanimously.**

## **9. New Business**

**a. None**

## **10. Other Business**

**a. Received thank you note from RI Hospice for donation in memory of James B Smith, former trustee.**

## **11. Executive Session**

**a. None**

**Meeting adjourned at 8:37**

**Next meeting of trustees: March 3, 2010 at Essex Library at 7:00**

**Respectfully submitted,**

**Greg Jones**